



## Yearly Status Report - 2016-2017

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	GOVERNMENT SHYAM SUNDAR NARAYAN MUSHRAN WOMEN'S COLLEGE
Name of the head of the Institution	Smt. Sandhya Deo
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07792236543
Mobile no.	9826563278
Registered Email	hegsmsgcnar@mp.gov.in
Alternate Email	deosandhya1986@gmail.com
Address	Station Road, Narsinghpur M.P.
City/Town	Narsinghpur
State/UT	Madhya Pradesh
Pincode	487001

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Women</b>
Location	<b>Urban</b>
Financial Status	<b>state</b>
Name of the IQAC co-ordinator/Director	<b>Dr. Yatinadra Mahobe</b>
Phone no/Alternate Phone no.	<b>07792236543</b>
Mobile no.	<b>9826369649</b>
Registered Email	<b>iqac.3402@gmail.com</b>
Alternate Email	<b>hegsmgcnar@mp.gov.in</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="http://govtgirlscollegenarsinghpur.com/aqar">http://govtgirlscollegenarsinghpur.com/aqar</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://govtgirlscollegenarsinghpur.com/academicCalender">http://govtgirlscollegenarsinghpur.com/academicCalender</a>

**5. Accrediation Details**

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
<b>1</b>	<b>B</b>	<b>72.80</b>	<b>2006</b>	<b>21-May-2006</b>	<b>20-May-2011</b>

<b>6. Date of Establishment of IQAC</b>	<b>11-Aug-2014</b>
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**7. Internal Quality Assurance System**

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>IQAC Meeting</b>	<b>08-Aug-2016</b>	<b>10</b>

	01	
IQAC Meeting	18-Jan-2017 01	10
Computer Training for Teaching Staff	05-Sep-2016 01	10
Awareness Program for Students	10-Jan-2017 01	156
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt. S.S.N.M. Mahila Mahavidhyalaya Narsinghpur	Information Technology	State Government	2016 365	143798
Govt. S.S.N.M. Mahila Mahavidhyalaya Narsinghpur	Khel kud Protsahan	State Government	2016 365	248556
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. A one week Computer Training Program was conducted on the occasion of Teacher's day. In this training program a computer trainer was invited in the college. Teachers were updated about the basic knowledge of computers to ensure proper functioning of the institution. 2. An Awareness Program was organised for the students on 10/01/2017. On this occasion legal experts were invited in the

college to make the students aware about their rights. This program was an initiative to develop awareness among the students of the college and to give them knowledge and information about various rules, regulations and laws which will help them to protect and safeguard their rights. These activities helped the students to solve their problems related with domestic violence, harassment and eve teasing.

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Preparation for NAAC	Nil
Awareness program for students	Created awareness and helped in solving problems
Computer training for teaching staff	Teaching staff got more computer friendly
to Increase fees through janbhagidari	ten percent increase in janbhagidari fund
Starting new courses	Nil
Problem of Boundary wall	Nil
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

No

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2017

Date of Submission

05-Apr-2017

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The institute does not have its own specialized MIS but it uses the MIS related facilities provided to it by Department of Higher Education, MP State Government and RDVV in form of IFMS( integrated financial management system )and online portals for student

admission, employee e service book etc.The institute uses MIS provided to it by State Government and RDVV to increase its operational efficiency by ensuring proper flow of academic and other institutional information.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As per its status of affiliated institute the college strictly follows the curriculum provided by the Rani Durgavati University and Department of Higher Education MP. For the effective implementation of the given curriculum the college strictly follows the academic calendar and classes are conducted according to the college time table. The institute also adopts innovative teaching methods and tech savvy pedagogy for well planned curriculum delivery. The students are instructed through various means like PowerPoint presentations, virtual classes etc. The students are also engaged in group discussions, role play and different types of activities for their better understanding about the subjects and to achieve expected learning outcomes.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
00	00	Nil	00	00	00

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	00	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	00	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

#### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
00	Nil	Nil
No file uploaded.		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Arts	97
BSc Nutrition	Home Science	6
MA	Sociology	24
<a href="#">View File</a>		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The responses of the regular students were collected through a feedback form and an analysis was done. A significant percentage of the students who responded were satisfied with the mode of teaching, behaviour of the teachers, behaviour of the office staff. The students feedback form contained opinion related to status of practical classes, sports activities, books and other facilities like reading room, internet and photocopy in the college. Teachers Feedback was also obtained for the better functioning of the institute. The feedback results revealed that significant percentage of teachers were satisfied with the overall academic and administrative functioning of the institute.</p>

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	Sociology	100	55	52
BSc Nutrition	Home Science	180	8	8
BA	Arts	600	346	336
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses

2016	344	52	8	1	2
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## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
10	3	5	3	3	1
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

00		
Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
Nill	Nill	Nill

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
12	8	4	Nill	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	00	Nill	00
No file uploaded.			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA	C026	IV Semester	30/06/2017	16/07/2017
BSc Nutrition	C032	VI Semester	30/06/2017	17/08/2017
BA	C028	VI Semester	30/06/2017	17/08/2017
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation is conducted every year as per the academic calendar by the Department of Higher Education Govt. Madhya Pradesh. The College encourages usage of the evaluation process in way to add value to the

learning. CIE's are conducted every semester through different techniques such as role plays, PPTs and paper presentations. The schedules for examination and evaluation is given well in advance. After evaluation the teachers discuss the performance with the students so that students may avoid certain common errors in the future. Internal marks are exhibited on the notice board.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The College follows the Academic calendar as per the guidelines of the government and the University. IQAC maintains the follow up for the effective implementation. Regular classes start as per the Academic calendar of the university and the entire syllabus is covered by end of the session. Every teacher is given the responsibility to complete the syllabus in the prescribed time. It is mandatory for every teacher to use smart class rooms for PPT presentation. Tutorials are conducted on each unit and discussion is made in the class room on student performance.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://govtgirlscollegenarsinghpur.com/programs>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
C028	BA	Arts and Social Science	97	95	98%
C032	BSc Nutrition	Home Science	6	6	100%
C026	MA	Sociology	24	24	100%

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[No](#)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	00	00	0	0

No file uploaded.

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year



Title of workshop/seminar	Name of the Dept.	Date
00	00	

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
00	00	00	Nil	00
No file uploaded.				

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	00	00	00	00	Nil
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## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	Nil

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Drawing Painting	3	2
International	English	1	4
<a href="#">View File</a>			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
00	Nil
No file uploaded.	

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
00	00	00	Nil	0	00	Nil
No file uploaded.						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self	Institutional affiliation as mentioned in
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					citation	the publication
00	00	00	Nil	Nil	Nil	00
No file uploaded.						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	7	1	Nil
Presented papers	2	5	Nil	Nil
Resource persons	Nil	Nil	1	Nil
<a href="#">View File</a>				

### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Annual Camp	NSS / Village Community	2	25
<a href="#">View File</a>			

#### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
00	00	00	Nil
No file uploaded.			

#### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
swachh bharat abhiyan	NCC	campus cleaning	1	20
<a href="#">View File</a>				

### 3.5 – Collaborations

#### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
00	00	00	00
No file uploaded.			

#### 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering	Duration From	Duration To	Participant
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		institution/ industry /research lab with contact details			
Internship	Shiksha ke Kshetra Me Rojgar ke avsar	Amar Bhartui High School Jhirna Narsinghpur Shri Narsinghpur Public H.S. School Narsinghpur	01/03/2017	08/04/2017	02
Internship	Bal Sampration Grah me rojgar ke avsar	Karyalaya balsampratio n Garh Narsinghpur	06/03/2017	15/04/2017	08
Internship	Beauty Parlour ke Madhyam Se rojgar ke avsar	Modern Herbal Beauty Parlour, Narsinghpur	08/03/2017	08/04/2017	02
Internship	Police Vibhag ke Madhyam Se Rojgar ke avsar	Thana Anusuchit jati/ Janjati Kalyan Jila Narsinghpur	02/02/2017	15/03/2017	05
Internship	Mahila evam balvikas ke Madhyam Se Rojgar ke Avsar	Mahila evam balvikas Vibhag Narsinghpur	06/03/2017	13/04/2017	03
Internship	Aganbadi ke Madhyam se Rojgar ke Avsar	Aganbadi Kendra (Nakatua) Aganbadi Kendra (Tindni) Aganbadi Kendra (Magardha) Aganbadi Kendra (Bahoripaar) Aganbadi Kendra (Kanharpani) Aganbadi Kendra (Gursi)	08/03/2017	15/04/2017	06

Internship	Nursing Ke Kshetra Me Rojgar ke avsar	Ayam School of Nursing	01/03/2017	31/03/2017	04
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
00	Nil	00	Nil
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
250000	249671
150000	143798
250000	248556

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
00	Nil	00	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4711	631950	964	55875	5675	687825
Reference Books	123	50377	Nil	Nil	123	50377

Journals	32	1134	Null	Null	32	1134
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
00	00	00	Null
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	24	1	3	0	0	2	2	100	0
Added	3	0	0	0	0	0	0	0	0
Total	27	1	3	0	0	2	2	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
00	Null

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
20000	20000	722780	722780

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college undertakes various procedures and policies for maintaining and utilising physical, academic and support facilities. Every year in the month of feb-march the college forms internal committees to perform physical verification of different departments and cells of the college like library, sports, store, accounts and departments of home science, psychology and drawing painting which use different equipments to deliver their subject matter effectively. Maintenance and utilisation of these academic, physical and support facilities is done through these committees who physically verify the number of present equipments, books, documents etc and writes off the obsolete, broken instruments and tattered old books. Moreover regular cleaning and maintenance of labs, rooms, virtual classroom is done with the help of the lab

technicians and other helping staff.

<http://govtgirlscollegenarsinghpur.com/infrastructure>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Gaon Ki Beti Scheme, Prtibha Kiran Scheme, Postmetric Scholarship Scheme, Avagaman Scheme, Divyank Scheme, Shyama Prasad Mukherjee Scheme, Avas Sahayta Scheme	682	3312820
Financial Support from Other Sources			
a) National	00	Nil	0
b) International	00	Nil	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Swami Vivekananda Career Guidance scheme	16/02/2017	105	Swami Vivekananda Career Guidance scheme
Swami Vivekananda Career Guidance scheme	24/01/2017	155	Swami Vivekananda Career Guidance scheme
Swami Vivekananda Career Guidance scheme	26/11/2016	88	Swami Vivekananda Career Guidance scheme
Swami Vivekananda Career Guidance scheme	24/10/2016	65	Swami Vivekananda Career Guidance scheme
Swami Vivekananda Career Guidance scheme	24/09/2016	65	Personality Development Cell
Swami Vivekananda Career Guidance scheme	26/08/2016	300	Personality Development Cell
Swami Vivekananda Career Guidance scheme	25/07/2016	107	Personality Development Cell
Swami Vivekananda Career Guidance	09/09/2016	82	Personality Development Cell

scheme

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	00	Nil	Nil	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
11	11	7

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
00	Nil	Nil	00	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	36	BA	Arts	Govt. S.V.P.G College Narsingpur and Govt. SSNM Mahila Mahavidyalaya Narsinghpur	MA
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Youth Festival (Collage Painting)	Dist. Level	1
Youth Festival (Cartoon Painting)	Dist. Level	1
Youth Festival (Poster Painting)	Dist. Level	1
Youth Festival (Clay Modelling)	Dist. Level	1
Youth Festival (Skit)	Dist. Level	5
Table Tanis	Inter College Level, Dist. Level, Divisional Level	46
Judo	Inter College Level, Dist. Level, Divisional Level	75
Chess	Inter College Level, Dist. Level, Divisional Level	55
Volleyball	Inter College Level, Dist. Level, Divisional Level	40
Athletics	Inter College Level, Divisional Level	55
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	00	Nil	Nil	Nil	00	00
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college recognizes the need of students representation in various college level decisions. To ensure this the students are allowed to elect their representatives through election of students union. The students union is committed to the welfare of the students and creates a linkage between students and teachers. The college also allows students representation in its Janbhagidari samite in which students are allowed to become members along with its other distinguished members. By allowing their membership in Janbhagidari samiti, the college maintains transparency and fairness in its various decisions. To promote students participation and their active representation the college also has Alumni association which helps building strong relationship between institute and its former students.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?



No

5.4.2 – No. of enrolled Alumni:

20

5.4.3 – Alumni contribution during the year (in Rupees) :

16741

5.4.4 – Meetings/activities organized by Alumni Association :

02

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college successfully practices decentralization and participative management by adopting various practices. In this regard one of its practices is to frame various internal committees to ensure efficient functioning of the institution. Both teaching and non-teaching staff are made members of these committees. The committees conduct regular meetings and take decisions on relevant issues. In this way all the members of the staff are given representation in various committees/cells and allowed to conduct various programs to showcase their abilities. Students are also given representation in few important committees/cells of the college like alumni, IQAC etc. The other practice of the college in this context is organizing of the events by involving almost all the stakeholders. The college also has an administrative officer to address the issues of the teachers as well as the students.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	As per it's status of affiliated institute the college strictly follows the curriculum provided by the Rani Durgavati University and Department of Higher Education MP. In the above context a teacher from Drawing and Painting department played important role as a member of Board of Studies and other bodies of the University. ? The curriculum of short-term courses, (value added courses) is designed by the concerned teacher incharge like Swami Vivekanand Career Guidance Cell and others
Teaching and Learning	The institution follows the academic calendar of University and Department of Higher Education Government of M.P. ? Regular classes are commenced as per

the academic calendar and the entire syllabus is covered in the stipulated time. The completion of the syllabus is the responsibility of the concerned teacher as per the direction of the college principal. Well planned delivery of teaching material with the help of latest teaching aids, smart class rooms is the regular feature of the college..

**Examination and Evaluation**

The institution follows the directions and guidelines of the University for examination and evaluation. It is mandatory for every students to appear in class test for which evaluation work is carried out by the teachers and marks are put on college notice board. As per the guidelines two handwritten assignments are taken from the students by the concerned subject teacher. The college appoints the entire staff on examination duty in various capacities. Senior faculty member are made superintendent and assistant superintendents. The rest of the teaching staff performs the duty of invigilation during the university examinations. As per the provision of the university all the regular senior are paper setters as well as evaluators of university.

**Research and Development**

To promote the research activates all the teachers attend seminars and conferences of their respective subjects. Many teachers have published their papers in various journals and books both at national and international levels. Head, Dept. of English is the regular recognized guide for research scholars to pursue their Doctoral Research in English. She has eight students registered under her.

**Library, ICT and Physical Infrastructure / Instrumentation**

The process of automation in library is in progress. The college has a library with more than five thousand books these books are subject as well as reference books. The students are given the facility of a reading room and Computer with scanner and Printer for their use at a very minimal coast. The college has a computer lab and three smart class rooms. We also have a virtual class room where students can hear the virtual lectures transmitted from Bhopal studio. The teachers use the smart class room for PPT during

	<p>their lectures. As far as Physical Infrastructure is concerned the college is well equipped with well lighted class rooms and light and fan facilities. The subject with practical classes are equipped with laboratories and necessary equipments.</p>
Human Resource Management	<p>The college through its Janbhagidari samiti regularly appoints teaching and nonteaching staff to fulfil the growing needs of the students and to ensure proper functioning of the institute. ?</p> <p>The college also has installed biometrics machine to monitor its employees both at the time of their entry and exit from the college. This helps in maintaining discipline and punctuality in the college for its efficient and smooth working.</p>
Industry Interaction / Collaboration	<p>Thought there is no collaboration with industries, however, the students of PG Sociology undertake various project during their internship.</p>
Admission of Students	<p>The admission process is conducted as per the government rules. Applications for admission are invited online and the admissions are made by Director Higher Education through online as per merit and choice of the college. Under governmental initiative of "College Chalo Abhiyan" the college carries out mouth to mouth publicity on dist. level and motivates higher secondary school students to pursue higher studies from college. The faculty of the college guides the students in the admission process. The last college level counselling is conducted in the college premises.</p>

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Online treasury for payments and disbursements.
Finance and Accounts	All the accounts are done through banks like depositing the fees etc.
Student Admission and Support	Admissions are conducted online through Higher Education portal.

#### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial	Name of the professional body for which membership	Amount of support
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		support provided	fee is provided	
Nil	00	00	00	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	Computer Course	00	05/09/2016	10/10/2016	10	Nil
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher course on visual art	1	12/06/2017	01/07/2017	21
Training Program	1	27/06/2017	01/07/2017	5
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Child care leave, Full paid maternity leave, Encashment of earn leaves, GPF/EPF, Gratuity, appointment on compassionate ground	encashment of earn leaves Child care leave, Full paid maternity leave, GPF/EPF, Gratuity, appointment on compassionate grounds	Postmetric Scholarship Scheme gaon ki beti , pratibha kiran, avagman scheme, divyang, shyama Prasad, awas sahayta Avagaman Scheme Divyank Scheme Shyama Prasad Mukherjee Scheme

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, the institution conducts internal and external financial audits regularly. The internal audit is conducted in the form of physical verification by 31st March every year by all the Departments including laboratories and library. The external financial audit is conducted by a CA and time to time by Government

audit parties.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Janbhagidari Samiti	416252	overall development of institute
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

416252

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Additional Director Jabalpur, RDVV Jabalpur	Yes	Principal
Administrative	Yes	Additional Director Jabalpur, RDVV Jabalpur	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

00

6.5.3 – Development programmes for support staff (at least three)

00

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1)To make the campus more eco friendly. 2)To install web cameras and other equipments in the institute. 3)To make the institute more women oriented through various female centric activities.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Nil
c)ISO certification	Nil
d)NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Computer Training for Teaching Staff	05/09/2016	05/09/2016	10/09/2016	10
2017	Legal	10/01/2017	10/01/2017	10/01/2017	156

Awareness  
Program for  
Students

[View File](#)

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women's Day Celebration	08/03/2017	08/03/2017	65	Nil
Rashtiye Balika Divas	24/01/2017	25/01/2017	25	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Energy Conservation Program Called Saksham 2017

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	00	00	00	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
00	Nil	00

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Blood Donation Drive	18/01/2017	18/01/2017	5
Sadak Surksha Saptah	09/01/2017	15/01/2017	35
Rashtriya Ekta Saptah	31/10/2016	05/11/2016	125
Sambidhan Divas	26/11/2016	26/11/2016	52

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### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation-plantation under NSS and NCC is done by students and staff members  
2. Awareness Program on Environment -rally is organised to create awareness  
3. Encourage to use Cycle- printed pamphlets were distributed to students under this  
4. Say NO to plastic initiatives- activities like campus cleaning is done by students  
5. Save water awareness programme Rally on the theme of save water

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

1 - TITLE: WOMEN EMPOWERMENT WEEK OBJECTIVES: The vision of our college is women's, Enrichment, Enlightenment and Empowerment. In this context the college celebrates a women empowerment week along with International Women's Day on 8th march. The main objective of this practice is to bring awareness among the students about various life situations and social issues. The brainstorming activities are organized aiming to increase awareness about the contemporary issues and problems. The aim is to develop analytical ability of the students and enable them to face these challenges at personal level. This annual practice aims to develop, mutual understanding, sportsman spirit, coordination and leadership qualities among the students and promotes their holistic development. Moreover, it intends to improve teacher student relationship which helps in creating better classroom teaching learning atmosphere. THE CONTEXT Being from the rural background it has been noticed that the girls of the college initially lack confidence. They have been noticed to hesitate in expressing their expectations and needs openly, hesitating during class activities and stage performances. The college has always worked towards proper guidance, encouragement and motivation of it's students through better student teacher relationship. In this way the college moves towards its commitment of women empowerment. THE PRACTICE Rabindranath Tagore said, "The higher Education is that which does not merely gives us information, but makes life in harmony with all Existence". Keeping these thoughts of Tagore in mind our college not only provides academic knowledge, but also focuses in giving opportunity to the students to improve their skills and talents. In this respect every year Women empowerment week is celebrated keeping in mind all aspects of a women's everyday life. During this week many events are organized with the participation of teachers and students. They include cultural programs, games, ramp shows, art competitions, quiz, extempore, culinary art competitions and others. EVIDENCE OF SUCCESS This practice helped to improve the confidence level of the students. They became more outspoken and were able to express themselves in the society. This is also reflected in their academic results. The college kept track and records of their success which were provided to the next batch of students. The students who became successful in their careers are invited in the college to share their story and motivate their juniors. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED While organizing the programs under one-week celebration the college faced many problems. Since most of the college students were from the rural background it became challenging for the college staff to convince their parents to support their ward in participating in stage related activities like dance and drama. The college provided resources in the form of printed documents and pictures to the parents to ensure success of the program. 2- Title of the Practice: Spiritual library : Strength through the world of books Objectives The primary objectives of the spiritual library are to provide comprehensive cultural resources to promote an environment that encourages students to inculcate reading habits and an exchange of knowledge between teachers and students. It helps in improving inner strength of the students, their thinking skills which help them to deal effectively with the



complexities of life. This promotes ethical and spiritual value among the students and increases their positive attitude towards life. The objective of this practice is to develop their emotional intelligence. The Context Values are guiding principles of life which form an integral part of any type of learning. In this context the last two decades have witnessed significant social, behavioral, technological and environmental changes which has led to the emergence of new generation which is facing cultural crisis and value decay. There is also a great shift from the original Indian ethos which is evident from changing human behavior in every aspect of life. The existing education is more directed towards verbal fluency competitiveness and mere acquisition of information which is not sufficient to fulfill the growing needs of society and human life in general. Also, the ultimate goal of education in a society is to inculcate good individual, social, national and cultural values in students so that they can shape a better nation and world through their innovative ideas, idealism, enthusiasm and courage. The Practice It improves the students mental and physical health and makes them feel less stressful. The library encourages curiosity, innovation and problem solving behavior among the students. Abolishing the myths and superstitions, the spiritual library strengthens values and tradition. Students have been noticed to make use of the library to rejuvenate themselves. Practice of yoga and meditation resulted in bringing positive changes in students. Their concentration was enhanced and their physical health was also simultaneously maintained. Evidence of Success It developed social interaction among the students. They gained mental strength which is reflected in their academic performance as well as general everyday behavior. They participated in various seminars and group discussions where they could express their views more confidently than before. Problems Encountered and Resources Required The greatest challenge encountered was the threat of dysfunctionality of the library. It was really difficult to meet the dynamic needs of the students belonging to different mindset, different strata, and different religious groups of the society. Apart from it, finding resources such as books, furniture and staff for librarys proper management was also a challenge as the college often faces shortage of funds. Yet donors were found and teaching and non-teaching staff came up to work for it on the voluntary basis. Books in different languages were provided in the library for the convenience of the students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://govtgirlscollegenarsinghpur.com/agaractivity>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Government Shyam Sunder Narayan Mushran Womens College is distinct in itself as it is the only institute of the district exclusively dedicated towards female students. Its distinctiveness lies in having two distinctive departments of Drawing and Painting and Home Science. The college is the only institution in the district in these fields. The policies and programs of the college are more women centric. Various activities under Womens Empowerment Week and Beti Bachao Beti Padhao are organized regularly to promote womens emancipation. We visualise our students as active agents who worked towards the eradication of gender inequality in the society as they become empowered by acquiring knowledge through higher education. The college is distinct as it enjoys its status of being the lead college in annual activities like district level youth festival. Since the college is related with the female students it also tries to assist them in building a successful career through skill development. In order to give it a practical shape, the Department of Home Science organizes a



Food Processing and Preservation Workshop every year under the aegis of IQAC. The workshop aims at making our girls skillful in attaining self employment . During this program, students are taught the techniques of food processing and preservation the students bring raw materials (like tomatoes, mangoes, fenugreek leaves etc) which is then processed and preserved for final consumption(as tomato ketchup, mango powder, pickles, jellies, frozen peas and sweet corn etc). In this way the college helps them to be self employed through skill development.

Provide the weblink of the institution

<http://govtgirlscollegenarsinghpur.com/agaractivity>

### **8.Future Plans of Actions for Next Academic Year**

Looking to the short number of Courses being run, the college aims to initiate some new courses in view of the regular demand of the students and guardians. For this a consensus with the jan bhagidari samity has been made to bear the initial expenses. We look forward to start commerce discipline in the college. We also plan to start PG courses in Hindi, English and Psychology. Since most of the girls come from a rural background we need to upgrade hostel facilities for girls. Presently we have only fifteen beds in hostel and we wish to accommodate atleast forty girls in the hostel. Funding is sought from the government for this propose.